



LAKE HOUSE BOOKING REQUEST - 2021

Home Owner Name: _____

Address: _____ Email Address: _____

Home Phone Number: _____ Cell Number: _____

Type of Function: _____ Alcohol at Function: _____

Date _____ and Start Time Requested: _____

NOTE: Gates lock automatically at 12 a.m., and no key can unlock it. Thus, we ask that you have cleaned up and finished your event before 11:30 p.m.

Special Request Needs: _____

Special Event Liability Insurance, as well as Party Alcohol Liability Insurance proof is required (either Home Owner insurance policy and/or Third-Party insurance provider).

AGLC Permit, Special Event & Alcohol Liability Insurance submitted **10 days prior** to the function.

PAL Canada: Special Event Insurance: <https://www.palcanada.com/en/special-events-liability>

Party Alcohol Insurance: <https://www.palcanada.com/en/party-alcohol-liability>

Cancellation Policy

Notice of cancellation provided within 7 days or less of date of event will result in forfeit of half the rental fee.

This is a request ONLY and will be confirmed when all the forms and cheques have been provided.

Office Section

Staff Name: _____ Date: _____

Will there be a key needed at this function? _____

Copy of Liquor Permit 10 days prior to function ☐

Copy of Insurance 10 days prior to function ☐

\$200 security deposit ☐

\$100 cleaning deposit ☐

Rental fee: Member ☐ Non-Member ☐

Condition Report Prepared ☐

Hourly Rates

Resident \$50/hr + 5%GST

Non-resident \$65/hr + 5%GST

Event Rates (4-hour minimum)

Resident \$189 (\$180 + GST)

Non-resident \$262.50 (\$250 + GST)

LAKE HOUSE BOOKING AGREEMENT

4 Heritage Lake Blvd., Heritage Pointe T1S 4H5 (403) 263-5540 info@lahp.ca

Thank you for booking the Lakehouse facility. As the Lake House is one of our prized community-owned assets, we ask that you treat the property and included elements with the respect it deserves. Wear and tear or improper use can present unnecessary expenses to all owners. The use of this facility is a privilege that may be enjoyed by all. We request you abide by these regulations:

- 1) The Lake House comes equipped with a microwave, an oven, a fridge, a barbeque (propane is not supplied for the BBQ, you must bring your own), 32 chairs, 8 tables, a wide-screen television and a DVD player, there is also patio furniture outside.
- 2) Renters must bring their own garbage bags and remove their garbage at the end of their function.
- 3) Review the Condition Report of the facility and equipment. There is an expectation that the facility will be returned in the condition in which it was received. Any cleaning, damage, or missing items will be deducted from the deposit(s) accordingly. Your deposit cheques are refundable only if there is no damage & the condition report has been followed.
- 4) If liquor will be consumed at the function, an AGLC Special Event License and Party Alcohol Liability (PAL) form must be submitted to the Lake House at least 10 days prior to the event. A Private Special Event License can be obtained online from the AGLC at: <https://aglc.ca/liquor/liquor-licences/applying-licence/liquor-licences-private-special-events>.
- 5) Liquor may be consumed only in the Lake House (prohibited outdoors) as per AGLC Regulations.
- 6) The Lake House, Park, Tennis Courts, Beach areas and Water Craft are all designated as "No Smoking" areas.
- 7) No pets permitted.
- 8) Occupancy limit is as follows: Main Level – 88 persons with seats; 54 with seats & tables
Lower Level – 65 persons with seats; 41 with seats & tables
- 9) **No tape on the walls, except painter's tape . . . any paint damage to walls will be billed back to renters for repair cost.**
- 10) Entrance into the office area is strictly prohibited.
- 11) The adult home owner(s) must be in attendance with guests and minors.
- 12) Home owner(s) is/are responsible for the conduct of their guests.
- 13) Please ensure that the gate remains closed during the function. Damage to the building/premises is the responsibility of the home owner(s) if the gate is left open.
- 14) **Functions must end no later than 11:30 pm.** Noise is to be kept at a reasonable level so as not to disturb the surrounding homes. **Access through the lake gates are shut down at 12:00a.m.**
- 15) Homeowner(s) is/are responsible for the disposal of their own garbage; it is not to be left at the Lake House.
- 16) After the function, the security alarm is to be engaged, the facility locked up (including all windows), and the front entrance gate closed. Please leave the key and/or lake access card in the mailbox located at the front gate.
- 17) Any abuse of regulations will result in loss of booking privileges.

*The following items must be completed at least **10 days prior** to the function:

- | | |
|--|-----------------|
| - Copy of AGLC License (if applicable) dropped off at the Lake House. | Due date: _____ |
| - Copy of PAL Insurance (if applicable) dropped off at the Lake House. | Due date: _____ |
| - Copy of Homeowner Insurance Policy/ Certificate. | Due date: _____ |

Type of Event: _____ Date & Time: _____

I hereby agree to abide by the above regulations.

I/We the Homeowner(s) Print name: _____ Sign _____

Address: _____

Phone: _____ Email: _____

Updated July 2019



THE LAKE AT HERITAGE POINTE OWNERS ASSOCIATION

INFORMED CONSENT AND WAIVER OF LIABILITY FOR LAKE HOUSE FUNCTIONS

MUST BE SIGNED BY SOMEONE 18 YEARS OR OLDER

I, the undersigned, as Agent for those residents and their guests who wish to utilize the Lake House for a private function on _____ (date), I and those for whom I am acting as Agent, do hereby agree that as a condition of use of the facilities of The Lake at Heritage Pointe Owners Association (the Association), I and those for whom I am acting as Agent, do hereby assume all risk of personal injury, death or property loss resulting from any cause whatsoever including but not limited to the inherent risks direct or indirect of the use of the Lake House or of boating or swimming, and use of the boats and lakes available to The Lake residents through the Association and we do hereby release the Association, its employees, committee members and board of directors from any and all claims that I might have for personal injury, death or property loss, whether based on allegations of negligence or not.

I, the undersigned as Agent, agree that the Association, its employees, committee members and board of directors shall not be liable for such personal injury, death or property loss, and I waive all claims with respect thereto.

I, the undersigned as Agent, also agree to indemnify, defend and hold harmless the Association, its employees, committee members, board of directors and agents from any and all liabilities, claims, demands, actions of any kind, damages, losses, injuries, costs and expenses (including legal fees on a solicitor and client basis) for which the Association, or its employees, committee members, board of directors or agents may become liable by reason of the use of the Association facilities by myself or my dependents.

I confirm that I, for myself and as Agent, have read and understand the Association Rules and Regulations attached hereto and agree to abide by said rules and regulations. We acknowledge that any damage to Association property and equipment is the financial responsibility of the users.

We are aware, having read the foregoing, that the liability of the Association is excluded by the terms of this waiver.

Dated at Foothills County, in the Province of Alberta, this _____ day of _____, 2019

Municipal Address: _____

Signature: _____

Please print name here: _____

EMERGENCY NOTIFICATION

Name of contact person: _____

Relationship: _____

Phone Number: Day _____ Evening _____

Alternate Contact:

Name of Contact Person: _____

Relationship: _____

Phone Number: Day _____ Evening _____

Please complete and return waiver to the Community Manager should you have an interest in using the Association facilities.